

**SRINIVASA VIDHYALAYA MATRIC. HR. SEC. SCHOOL
GANDHI NAGAR – UDUMALPET**

APPLICATION FOR CASUAL LEAVE

1. Name : _____
2. Designation : _____
3. Total No. of days at Credit : _____
4. C.L. required on (days with date) : _____
5. Reason for Leave : _____
6. C.L. Period Address & Phone No. : _____
- _____

7. Details of periods with Class, Section & Subject.

| Date/Pds | I | II | III | IV | V | VI | VII | VIII |
|-----------------|----------|-----------|------------|-----------|----------|-----------|------------|-------------|
| | | | | | | | | |
| | | | | | | | | |

- Leave Granted / Not Granted

Teacher

Teacher Incharge / Headmistress

Principal